

**NATIONAL BUSINESS QUALIFICATIONS**

NATIONAL BUSINESS QUALIFICATION	ON-SITE DELIVERY	DISTANCE DELIVERY	WORKSHOP DELIVERY	LOYALTY UPGRADE
	\$ COST	\$ COST	\$ COST	\$ COST
Certificate II in Business BSB20107	\$3000	\$2200		
Certificate III in Business BSB30107	\$3500	\$2200		\$1750
Certificate III in Business Admin BSB30407	\$3500	\$2200		\$1750
Certificate III in Customer Contact BSB30207	\$3500	\$2200	\$3250	\$1750
Certificate III in Business Admin (Medical) BSB31107	\$3500	\$2200		\$1750
Certificate IV in Business BSB40207	\$3500	\$2200		\$1750
Certificate IV in Business Admin BSB40507	\$3500	\$2200		\$1750
Certificate IV in Customer Contact BSB40307	\$3500	\$2200	\$3250	\$1750
Certificate IV in Human Resources BSB41007	\$3500	\$2200		\$1750
Certificate IV in Frontline Management BSB40807			\$3750	
Diploma of Management BSB51107			\$4000	
Diploma of Business BSB50207	\$3500	\$2200		
Diploma of Business Admin BSB50407	\$3500	\$2200		
Diploma of Human Resources BSB50607	\$3500	\$2200		

Not applicable

**Delivery key:**

- *On – site delivery:* Assessor on site at your workplace every four weeks conducting personal tuition.
- *Distance delivery:* Participant self manages their learning and sends assessment activities to their assessor. Support is provided by phone and email.
- *Workshop delivery:* Specific qualifications are delivered in workshop programs.
- *Loyalty upgrade program:* This program is offered to existing SET clients who have completed a qualification with SET and would like to upgrade to the next level of qualification.

## STATE ENTERPRISE TRAINING FEE WORKSHEET

### NATIONAL BUSINESS QUALIFICATIONS

Payment schedule	New Employee Certificate II	New Employee Certificate III progressing	New Employee Certificate III Business	New Employee Certificate III Admin & Medical	New Employee Certificate IV Human Resources	Existing Employee Certificate III	Certificate IV	Diploma	Certificate IV FLM workshop	Diploma MGT workshop
State Enterprise Training 1 <sup>st</sup> payment	\$1480	\$500	\$500	\$500	\$500	\$1500	\$1500	\$1500	\$1500	\$1500
*Indicative Comm. Commence payment	\$1250	NIL	\$1500	\$1500	\$1500	\$1500	\$1500	\$1500	\$1500	\$1500
Midpoint Fee 2 <sup>nd</sup> payment	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300
*Indicative Comm. Completion payment	NIL	\$2500	\$2500	\$2500	\$2500	\$2500	\$2500	\$2500	\$2500	\$2500
State Enterprise Training 3 <sup>rd</sup> payment	-	\$1000	\$1000	\$300	\$600	\$1700	\$1700	\$1700	\$1950	\$2200
<b>TOTALS</b>	<b>\$530 cost</b>	<b>\$700 surplus</b>	<b>\$2200 surplus</b>	<b>\$2900 surplus</b>	<b>\$2600 surplus</b>	<b>\$500 surplus</b>	<b>\$500 surplus</b>	<b>\$500 surplus</b>	<b>\$250 surplus</b>	<b>\$0 surplus</b>

\*Waiver-The Department of Education, Employment and Workplace Relations (DEEWR) contracts a national network of Australian Apprenticeship Centres (AAC) to promote and manage Commonwealth Incentive Funding for employers. Only AACs are authorised to provide advice on eligibility and payment of Australian Government Apprenticeship Incentives.