

## Course Outline

### Certificate IV in Disability

**Code: CHC40308**

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This qualification addresses work in residential group homes, training resource centre, day respite centres and open employment services, other community settings and clients' homes. These workers:

- Apply knowledge and skills gained through qualifications and/or previous experience to provide training and support to people with disabilities to enhance their ability to achieve greater levels of independence, self reliance and community participation
- Report to service managers and may liaise with health professionals and other service agencies
- May work without direct supervision and may be required to supervise and/or coordinate a limited number of lower classified workers.

#### Occupational names may include:

Behavioural support officer	Job coordinator	Senior personal care
Development officer	Lifestyle support officer	assistant
Disability support officer / worker	Local area coordinator	Social educator
Employment coordinator (disability)	Marketing coordinator	Social trainer
	Project officer	Supervisor
	Residential care officer	

**Prerequisite:** None

#### PACKAGING RULES

15 units must be selected for this qualification including:

- 10 compulsory units *plus*
- 5 elective units

A wide range of elective units is available and may include:

- Relevant electives listed below the compulsory units for this qualification – these electives have been grouped to facilitate selection
- Units of competency to address workplace requirements and packaged at the level of this qualification or higher in Community Services and/or Health Training Packages
- Where appropriate, to address workplace requirements, units of competency packaged at this level or higher in other relevant Training Packages

## **Qualification Overview**

Certificate IV in Disability requires fifteen (15) units to be completed for successful completion. Unit selection is comprised of ten (10) compulsory units and the option of selecting five (5) elective units.

### **Compulsory units**

CHCCS400A	Work within a relevant legal and ethical framework
CHCCS411A	Work effectively in the community sector
CHCDIS301A	Work effectively with people with a disability
CHCDIS302A	Maintain an environment to empower people with disabilities
CHCDIS405A	Facilitate skills development and maintenance
CHCDIS410A	Facilitate community participation and inclusion
CHCDIS411A	Communicate using augmentative and alternative communication strategies
CHCICS402A	Facilitate individualised plans

### **AND one of each of the following pairs of units:**

CHCICS305A	Provide behaviour support in the context of individualised plans <i>or</i>
CHCICS404A	Plan and provide advanced behaviour support
<b>AND:</b>	
HLTOHS300A	Contribute to OHS processes <i>or</i>
CHCOHS312A	Follow safety procedures for direct care work

### **Elective Units**

Electives are to be selected in line with specified Packaging Rules. The following grouping of relevant electives is provided to facilitate selection and does not necessarily reflect workplace requirements. Electives may be selected from one or more groups. Employers may specify that certain electives are required to address specific workplace needs.

#### **Client support**

CHCAD401D	Advocate for clients
CHCCM404A	Undertake case management for clients with complex needs
CHCCOM403A	Use targeted communication skills to build relationships
CHCCS310A	Support inclusive practice in the workplace
CHCCS425A	Support health professional
CHCDIS404C	Design procedures for support
CHCDIS408C	Support people with disabilities as workers
CHCDIS409A	Provide services to people with disabilities with complex needs
CHCICS401A	Facilitate support for personal care needs
CHCORG529B	Provide coaching and motivation
CHCPA301B	Deliver care services using a palliative approach
HLTAP301A	Recognise healthy body systems in a health care context
HLTFS207B	Follow basic food safety practices

#### **Medication and health professional support**

CHCCS305A	Assist clients with medication ( <i>Note pre-requisite HLTAP301A</i> )
CHCCS425A	Support health professional

#### **Working with people with mental health issues**

CHCMH402A	Apply understanding of mental health issues and recovery processes
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#### **Team coordination and supervision**

CHCCOM403A	Use targeted communication skills to build relationships
CHCORG406A	Supervise work
CHCORG423A	Maintain quality service delivery

## **DELIVERY**

### **On-site at your work place (Tasmania)**

An assessor is on site at your workplace every four weeks conducting personal tuition.

### **Distance**

Participant self manages their learning and sends assessment activities to their assessor. Support is provided by phone and email

### **Loyalty upgrade program**

This program is offered to existing SET clients who have completed a qualification with SET and would like to upgrade to the next level of qualifications