

## Course Outline

### Certificate III in Allied Health Assistance

#### Code: HLT32407



This qualification covers workers who provide assistance to allied health professionals. Workers at this level operate under direct supervision and do not conduct programs or therapeutic interventions.

This qualification is suited to Australian Apprenticeship pathways.

Occupational titles for these workers may include:

- Therapy assistant
- Podiatry assistant
- Physiotherapy assistant
- Speech pathology assistant
- Occupational therapy assistant
- Allied health assistant

#### PACKAGING RULES

15 competency units are required for award of this qualification, including:

- 10 compulsory units
- 5 elective units

#### **A wide range of elective units is available and may include:**

- Relevant electives listed below the compulsory units for this qualification
- Competency units available at Certificate III level or higher in the Health and/or Community Services Training Packages
- A maximum of 2 competency units may be selected from other relevant Training Package units available at Certificate III (or higher)

#### **Compulsory Units**

HLTHIR301A	Communicate and work effectively in health
HLTIN301A	Comply with infection control policies and procedures in health work
HLTOHS200A	Participate in OHS processes
BSBFLM303B	Contribute to effective workplace relationships
HLTAH301A	Assist with an allied health program
HLTCSD201B	Maintain high standard of client service
HLTCSD305B	Assist with client movement
HLTAP301A	Recognise healthy body systems in a health care context
BSBMED201A	Use basic medical terminology
BSBCMN305A	Organise workplace information

## **Elective units**

Electives are to be selected in line with the specified Packaging Rules.  
The following grouping of electives is intended to facilitate selection.  
Electives may be selected from one or more groups and employers may specify that certain electives are required to address identified workplace needs.

## **Client support**

HLTCSD304B	Support the care of clients
HLTCOM404B	Communicate effectively with clients
CHCCS401A	Facilitate cooperative behaviour
HLTCSD306B	Respond effectively to difficult or challenging behaviour
HLTRAH301B	Undertake visits to remote communities
HLTHIR404B	Work effectively with Aboriginal and Torres Strait Islander people
HLTHIR403B	Work effectively with culturally diverse clients and co-workers
CHCDIS1C	Orientation to disability work
CHCMH1B	Orientation to mental health work
CHCAC3C	Orientation to aged care work
HLTRAH301B	Undertake visits to remote communities
HLTAH302B	Assist with the application and removal of a plaster cast

## **First aid**

HLTCPR201A	Perform CPR
HLTFA201A	Provide basic emergency life support

## **Equipment/environment support**

HLTIN302A	Process reusable instruments and equipment in health work
HLTMS203B	Undertake routine stock maintenance
HLTMS204B	Handle and move equipment, goods, mail and furniture
HLTTH303B	Identify and move to maintain a sterile field
HLTMS206B	Perform general cleaning tasks in a clinical setting
HLTMS208B	Handle waste in a health care environment
HLTGM305B	Maintain pool environments

## **Performance**

BSBCMN302A	Organise personal work priorities and development
BSBCMN312A	Support innovation and change
BSBFLM312A	Contribute to team effectiveness

## **Administration**

HLTCOM407A	Provide reception services for a practice
BSBMED302A	Prepare and process medical accounts
BSBMED303A	Maintain patient records
BSBCMN205A	Use business technology

## **DELIVERY**

On-site at your work place (Victoria & Tasmania)

Self-paced Distance Education

For further information on courses or training options please contact us by phoning 1300 739 320 or Email: [admin@setraining.com.au](mailto:admin@setraining.com.au)