

Qualification Outline

Certificate III in Retail

Code: SIR30207

QUALIFICATION PACKAGING RULES

10 Units must be selected for this qualification including:

3 core units listed below

7 elective units

Core Units

- SIRXOHS002A Maintain store safety
- SIRXRSK002A Maintain store security

Plus 1 of the following units:

- SIRXCCS003A Coordinate interaction with customers *or*
- SIRXSLS004A Build relationships with customers

Elective Units

7 electives must be completed. A minimum of 5 electives must be selected from the list below, with a maximum of 2 selected from the product knowledge group. 2 electives can come from other endorsed training packages at levels III or IV

Administration:

- SIRXADM002A Co-ordinate retail office
- SIRXICT003A Operate retail information technology systems

Client and customer service:

- SIRXCCS003A Coordinate interaction with customers

Finance:

- SIRXFIN001A Balance point-of-sale terminal
- SIRXFIN003A Produce financial reports

Inventory:

- SIRXINV002A Maintain and order stock

Management and Leadership:

- SIRXMGT001A Coordinate work teams
- SIRXMGT002A Maintain employee relations

Merchandising:

- SIRXMER001A Merchandise Products
- SIRXMER002A Co-ordinate merchandise presentation
- SIRXMER005A Create a display

Marketing and Public Relations:

- SIRXMPR001A Profile a retail market

Quality and Innovation:

- SIRXQUA001A Develop innovative ideas at work

Sales:

- SIRXSLS001A Sell products and services
- SIRXSLS003A Coordinate sales performance

Product Knowledge:

- SIRRRPK006A Recommend liquor products
- SIRXRPK001A Recommend health and nutritional products and services
- SIRRFSA002A Monitor food safety program
- SIRRRPK004A Advice on bakery products
- SIRRMER004A Prepare and display bakery products
- SIRRRPK007A Recommend and fit clothing or footwear products and services
- SIRRRPK008A Recommend jewellery products and services
- SIRXRPK002A Recommend hair, beauty and cosmetic products and services
- SIRRRPK009A Recommend toddler and baby products
- SIRRRPK010A Recommend home and home improvement products and services
- SIRRRPK011A Recommend books or newsagency services
- SIRRRPK012A Recommend business and leisure products and services
- SIRRRPK013A Hire and sell video and DVD products and services
- SIRRRPK014A Recommend specialised products and services

Delivery

- On-site delivery program
- Self paced distance learning
- Recognition of Prior Learning/Recognition of current competencies

For further information on courses or training options, please contact us by

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Email: admin@setraining.com.au